

NOURISH THE SPIRIT OF EDUCATION

Master of Education Program-Student Policies

Admission: To ensure timely processing, submit all materials required for admission screening (Application for Graduate Admission, \$35 processing fee, Master's Program Student Profile, official transcripts, two letters of recommendation, resume, copy of teaching license, and proof of lawful presence in the United States to: Colorado State University – Pueblo, Teacher Education Program, 2200 Bonforte Blvd., Pueblo, Colorado, 81001-4901.

Regular status will be given to degree-seeking students who meet all of the following requirements.

- Submission of a completed admission packet to include all items listed above.
- A baccalaureate degree from an institution accredited by the regional accreditation agency (or equivalent).
- A minimum 3.000 G.P.A. in the last 30 credits of upper-division or graduate graded coursework.

Submission of satisfactory scores from a standardized exam required for teacher licensure in the content area in which the applicant holds a teaching license (e.g., English or Elementary Education). Applicants who have taught successfully for three years may submit alternative evidence of content knowledge. Applicants who have completed the GRE or MAT should submit these scores.

International students whose native language is not English must also meet the English language proficiency standard set forth in the *Graduate Admissions section of the CSU-Pueblo Catalog.*

Continuation: To continue in the program, students must maintain a cumulative GPA of 3.000.

Program Completion: All students must fulfill the following requirements for a graduate degree:

1. Have a cumulative graduate GPA of 3.000 or better at graduation. A maximum of six semester hours of course work at the grade of C+, C or C- may apply toward graduation. A maximum number of nine semester hours of transfer credit may be applied to the degree.
2. Have regular student status.
3. Complete the program's minimum number of hours of approved course work (38 semester hours).
4. Pass a final portfolio review and oral examination. The portfolio project includes a directed research project.

Submit a graduation planning sheet signed by the student's graduate advisor during the semester prior to the semester in which graduation is to occur. The deadline for submission is published in the semester schedule of courses.

CULTIVATE GROWTH

COLORADO STATE UNIVERSITY-PUEBLO